

TWENTYFIRST CENTURY MANAGEMENT SERVICES LIMITED

Archival Policy for Website Content

[Under Regulation 30(8) of SEBI LODR Regulations, 2015]

1. Preamble

This Archival Policy ("Policy") is framed pursuant to Regulation 30(8) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI LODR"), which mandates that all disclosures made to stock exchanges under Regulation 30 shall be hosted on the Company's website for a minimum period of five years and thereafter archived as per the policy of the Company.

2. Objective

The objective of this Policy is to establish a framework for the retention and archival of disclosures and information hosted on the website of Twentyfirst Century Management Services Limited ("the Company") to ensure regulatory compliance, ease of access, and accountability.

3. Scope

This Policy applies to:

- All material events and information disclosed to stock exchanges under Regulation 30 of SEBI LODR
- Any other information or document that is uploaded on the Company's website pursuant to applicable laws, rules, regulations, or internal governance standards.

4. Archival Period

- Disclosures made under Regulation 30 shall be maintained on the website for a minimum of five (5) years from the date of publication.
- Upon completion of this period, the information shall be archived in a retrievable format, for use in future compliance, legal, or audit needs.
- For other regulatory content uploaded under Clause (b) above, the retention period shall be as specified by the respective governing statute or regulation.
- Where no specific retention period is prescribed, such information shall be retained for a period of three (3) years, including the year of disclosure or upload.

5. Mode of Archival

- After the applicable retention period, the content shall be moved to an archival section of the website, under a heading such as "Past Information", and stored for such additional duration as may be determined by the Company.



- All archived content shall be stored in electronic format with appropriate metadata (e.g., date, category, keywords) to facilitate easy search and retrieval.
- The archived data shall be maintained under the supervision of the Chief Financial Officer and the Company Secretary or Compliance Officer, and shall be accessible only to authorized personnel.

6. Review and Amendment

This Policy shall be periodically reviewed by the Board of Directors or any committee authorized by the Board. Any amendments to the Policy shall be made in accordance with applicable regulatory provisions and best governance practices.

This policy is approved by the Board of Directors at their meeting held on 27.05.2026.

